

# CMC Markets Asia Pacific Client Banking Instructions



CMC Markets Banking Instructions are made up of three sections.

- Section A: Instructions
- Section B: Depositing Funds
- Section C: Withdrawing Funds

## Section A: Instructions

In general, it is important that all payments and receipts quote your full CMC Markets Account Name and Account number (e.g. 1010123) to ensure transactions are executed without delay.

### Deposits

It is important to know that CMC Markets cannot accept funds from third parties. All funds deposited into your account must come from a bank account in the same name as your CMC Markets account.

**If you do not have a bank account in the same name as your CMC Markets account deposits to or withdrawals from your account may be refused or delayed.**

**The following tables provide examples to assist customers understand who CMC Markets can accept funds from and to whom CMC Markets can make payments.**

### Withdrawals

You may use any of the means listed in Section C to withdraw funds from your CMC Markets account. Generally, CMC Markets requires a signed request for all withdrawals, however, we may accept Email requests if CMC Markets has received prior instructions from a client authorising us to do so. CMC Markets will not, under any circumstances, accept withdrawal requests over the telephone.

CMC Markets can only transfer funds to an account held in the same name as the CMC Markets account. Requests to make payments to third-parties will not be accepted.

CMC Markets requires a minimum account balance of US\$200 and the minimum withdrawal amount is A\$100 or the equivalent.

Withdrawal requests received after 14:00 EST will be processed the following business day.

CMC Markets may charge fees for the processing of withdrawals and customers should refer to Part II of the Product Disclosure Statement.

Requests to close your CMC Markets account may take up to 48 hours to process.

### Margin Calls

In some instances, CMC Markets customers may receive a Margin Call Notice advising them they have insufficient funds to maintain their open positions. It is important that customers understand that if, at any time, a customer's funds are insufficient to maintain an open position CMC Markets may liquidate all or some open positions. In doing so, CMC Markets is under no obligation to advise the customer.

It is important therefore, that CMC Markets' customers, at all times, have adequate funds in their accounts to maintain their open positions.


When transferring funds to CMC Markets failure to provide the full account name and customer account number may result in delays in the allocation of those monies or possibly rejection. Funds received will be allocated between 8:00am and 5:00pm (EST). Only cleared funds will be applied to your account, not funds in transit or un-cleared funds.

If at any time you are unsure of the trades, open positions, margin requirements or cash balances on your CMC Markets account you can access your account details online or call our Client Services Department on 1300 660 262 or +61 (2) 8221 2180

Account Type	Payee	
<b>Individual</b> e.g. Jack Brown	J Brown	<b>y</b>
	Jack Brown	<b>y</b>
	Geoffrey Brown	<b>x</b>
<b>Joint or Partnership Accounts</b> e.g. Jack & Kelly Brown	Mr & Mrs J Brown	<b>y</b>
	Jack Brown	<b>y</b>
	Jack & Kelly Brown	<b>y</b>
	John Smith	<b>x</b>
<b>Company or Trust Accounts</b> e.g. Brown Pty Ltd atf Brown Family Trading Trust	Brown Pty Ltd atf Brown Family Trading Trust	<b>y</b>
	Brown Pty Ltd	<b>y</b>
	Brown Family Trading Trust	<b>y</b>
	J & K Brown	<b>x</b>
	J Brown	<b>x</b>

## Section B: Depositing Funds

The following table details how customers may fund their CMC Markets account.

Payment Method	Details
 <p><b>Billers Code 505354</b> <b>Telephone &amp; Internet Banking – BPAY</b> Call your bank, credit union or building society to make this payment from your cheque or savings account. More info: <a href="http://www.bpay.com.au">www.bpay.com.au</a></p>	<p>Online payments can be made using your eight-digit BPAY reference number.</p> <p><b>Note:</b> <b>Funds received via BPAY take at least 24 hours to clear.</b></p>
<p><b>By Post:</b></p>	<p>Post to: Payments Department CMC Markets Asia Pacific Pty Ltd, PO Box R1879 Royal Exchange NSW 1225</p> <p>Cheques must be made payable to: <b>CMC Markets Asia Pacific Pty Ltd – Client Trust Account</b></p> <p>Please quote your Account Name and the Reference Number provided in the approval letter.</p> <p><b>Note:</b> <b>Bank Cheques can not be accepted as an initial deposit. All cheques will take 5 working days to clear from the date of receipt before funds are available for trading.</b></p>

<b>Credit Card</b>	<p>For online credit card payments refer to 'Funding your Account' at <a href="http://www.cmcmarkets.com.au">www.cmcmarkets.com.au</a>.</p> <p><b>Note:</b>  <b>Cards Accepted: Visa, MasterCard and Delta.</b>  <b>All Corporate and Individual credit card transactions incur a fee of 1.8%.</b></p>	
<b>Australian Dollar Electronic Transfer</b>	<p>Australia and New Zealand Banking Group Limited.          68 Pitt Street,          Sydney NSW 2000, Australia          BSB 012-003          Account 837616368          Swift Code: ANZBAU3M          CMC Markets Asia Pacific Pty Ltd          – Client Trust Account</p> <p><b>Note:</b>  <b>Funds transferred electronically may take up to 48 hours to clear.</b></p>	
<b>Foreign Currency Transfers</b>  Australia and New Zealand Banking Group Limited. 68 Pitt Street, Sydney NSW 2000, Australia  CMC Markets Asia Pacific Pty Ltd – Client Trust Account	<b>Currency</b>	<b>Account #</b>
	US Dollars	131359USD00001
	Euros	131359EUR00001
	Japanese Yen	131359JPY00001
	Hong Kong Dollars	131359HKD00001
	Singapore Dollars	131359SGD00001
	NZ Dollars	131359NZD00001

## Section C: Withdrawing Funds

You may withdraw funds from your account by post or fax by completing and returning the withdrawal form attached. Please ensure the CMC Markets Account Name, Number, and banking details are correct. Sign and date the form and send to:

Client Services Division  
 CMC Markets Asia Pacific Pty Ltd  
 PO Box R1879  
 Royal Exchange NSW 1225

Fax: +61 (0)2 8915 9484

Alternatively, you may request a withdrawal by email by first completing and lodging the **Bank Details Lodgement Form** attached. This provides CMC Markets with your banking details and passwords. This form must be lodged with CMC Markets Asia Pacific before you can email your request and must be signed by both account holders in the case of a joint account or by authorised officer(s) in the case of corporate and trust accounts.

To make a withdraw request by email send CMC Markets the information detailed in the **Email Withdrawal Request Form** to [clientservices@cmcmarkets.com.au](mailto:clientservices@cmcmarkets.com.au). Please state your name, account number the amount that you would like to withdraw from your account in words and numbers and **three** of your 5 passwords previously provided. E.g. you're six digit password, your mother's maiden name and your town of birth.

CMC Markets will **not** process your request unless three of the five passwords are provided as this is our security check – it replaces your signature.

# CMC Markets Asia Pacific Withdrawal Request



To withdraw funds from your account simply complete and post or fax this request form. Please state your name, CMC Markets account number, and banking details. **Please ensure that the request is signed and dated and the payment method specified.**

## Section One: Customer Information

<b>CMC Markets Account Number:</b>							
<b>Customer Name</b>							
<b>Person One Surname</b>							
<b>Given Name</b>							
<b>Company/Trust Name</b>							
<b>Person Two Surname</b>							
<b>Given Name</b>							

## Section Two: Instructions

Your instructions in this section override previous instructions. Only one method can be selected

The minimum withdrawal amount is A\$100 and the minimum account balance is USD200 or currency equivalent.

<b>Withdraw</b> <input type="checkbox"/>	<b>Withdraw the amount below</b>
<b>Close</b> <input type="checkbox"/>	<b>Close account and send the balance</b>

Amount										
\$								.	0	0

<b>Credit</b> <input type="checkbox"/>	<b>Credit my Bank, Building Society or Credit Union Account</b>
<b>Cheque</b> <input type="checkbox"/>	<b>Mail a cheque to my address</b>
<b>Cheque</b> <input type="checkbox"/>	<b>Mail a cheque to the address detailed in Section 4</b>

## Section Three: Banking Details

<b>Institution</b>	
<b>Branch Name</b>	
<b>Branch Number(BSB)</b>	
<b>Account Number:</b>	
<b>Account Name</b>	
<b>Swift(if applicable)</b>	

## Section Four: Address to which payment is to be sent (if different to home address)

<b>Unit Number</b>		<b>Street Number</b>		<b>PO Box</b>	
<b>Street Name</b>					
<b>Suburb/City</b>					
<b>Postcode/Zip</b>					
<b>Country</b>					
<b>Swift(if applicable)</b>					

## Section 5: Authorisation

I/We declare that:

- if this form is signed under Power of Attorney, the Attorney declares that they have not received notice of revocation of that power (a certified copy of the Power of Attorney should be submitted with this application unless we have already sighted it); and
- sole signatories signing on behalf of a company confirm that they are signing as sole director and sole secretary of the company.

Person One		Person Two	
<b>Print Name</b>		<b>Print Name</b>	
<b>Signature</b>		<b>Signature</b>	
<b>Date</b>		<b>Date</b>	

**To:** Client Services Division  
CMC Markets Asia Pacific Pty Ltd  
PO Box R1879  
Royal Exchange NSW 1225

**Fax** +61(0)2 8915 9484

**Administrative use Only**

<b>Signature / Signatories checked:</b>	
<b>Authorised</b>	<b>Date</b>

# CMC Markets Asia Pacific Bank Details Lodgement



**To: Client Services Division  
CMC Markets Asia Pacific Pty Ltd  
PO Box R1879  
Royal Exchange NSW 1225**

**Fax: +61 (0)2 8915 9484**

You may request withdrawals by email by first completing and lodging this **Bank Details Lodgement Form**. This provides CMC Markets with your banking details and passwords. This form must be lodged with CMC Markets Asia Pacific prior to making your withdrawal request and must be signed by both account holders in the case of a joint account or by authorised officer(s) in the case of corporate and trust accounts.

When you decide to withdraw funds you can email your withdrawal using the email withdrawal request form provided to [clientservices@cmcmarkets.com.au](mailto:clientservices@cmcmarkets.com.au). Please state your name, account number the amount that you would like to withdraw from your account in words and numbers and **three** of your five passwords previously provided. E.g. your six digit password, your mother's maiden name and your town of birth.

## Section One: Customer Information

<b>CMC Markets Account Number:</b>							
<b>Customer Name</b>							

## Section Two

Please complete in block capitals

<b>Any 6-digit password:</b>						
<b>Mother's maiden name:</b>						
<b>Town of Birth:</b>						
<b>Memorable date:</b>						
<b>Memorable place:</b>						

## Section Three: Banking Details

<b>Institution</b>	
<b>Branch Name</b>	
<b>Branch Number(BSB)</b>	
<b>Account Number:</b>	
<b>Account Name</b>	
<b>Swift(if applicable)</b>	

## Section Five: Authorisation

I/We declare that:

- if this form is signed under Power of Attorney, the Attorney declares that they have not received notice of revocation of that power (a certified copy of the Power of Attorney should be submitted with this application unless we have already sighted it); and
- sole signatories signing on behalf of a company confirm that they are signing as sole director and sole secretary of the company.

Person One		Person Two	
<b>Print Name</b>		<b>Print Name</b>	
<b>Signature</b>		<b>Signature</b>	
<b>Date</b>		<b>Date</b>	

## Administrative use Only

<b>Signature / Signatories checked:</b>	
<b>Authorised</b>	<b>Date</b>

